
Office of the Vice Chancellor

Ref: KIU/MM/VC/26

29th October 2021

ACADEMIC CIRCULAR FOR RESUMPTION OF STUDIES AT THE WESTERN CAMPUS

1) GENERAL INFORMATION

As you are aware, H.E. The President of the Republic of Uganda directed that post secondary education institutions will be reopened effective 1st November 2021. Further guidance for Universities and other tertiary institutions has been given by the National Council for Higher Education allowing for a staggered re-opening in order to prevent the spread of Covid-19. This communication therefore, is intended for Kampala International University (KIU) students, staff, and other stakeholders, to provide a detailed road map and plan for a phased implementation of the same. All concerned students and staff are advised to carefully read this circular and follow its contents to the letter in order to ensure a smooth and harmonized schedule to cater for all, and in compliance with the Standard Operating Procedures (SOPs) of the Ministry of Health (MOH) and other guidelines by government.

Students and staff are hereby cautioned that anyone who violates these guidelines, will be subjected to the University administrative procedures, which may lead to serious consequences of a disciplinary nature and notification of government authorities.

2) FINANCIAL OBLIGATIONS

In order for any student to access a service, for example, learning online, attending authorized face-to-face sessions, sitting for Continuous Assessments Test (CATs), end of semester examinations, graduation etc., he or she must ensure all the outstanding balances are fully cleared.

First year students are required to comply as per the financial guidelines indicated in their respective admission letters. In case of any clarifications, urgently contact the Directorate of Finance at your appropriate Campus.

We continue to ensure that all University stakeholders are safe, healthy and strictly adhere to the MOH and University SOPs, as we aim for continuity of learning and completion of academic programs. The University Management appreciates the patience of everyone in these very difficult, stressful and challenging times. I therefore call upon each one of you to please cooperate with University officials when guided or approached, in enforcing compliance.

3) THE 24th GRADUATION CEREMONY (VIRTUAL) TO BE HELD ON SATURDAY 20TH NOVEMBER 2021

This is to announce that **the 24th Graduation Ceremony will be held ONLINE Saturday 20th November 2021** for all students who will have fulfilled all requirements (financial, academic etc.), for their respective academic programs. All those who intend to graduate, must ensure that they clear online via the link: <https://clearance.kiu.ac.ug> OR by visiting the University Website (www.kiu.ac.ug) or relevant campus offices. **Online graduation clearance is ongoing and will end on the Wednesday 10th November 2021.**

*THIS CALENDAR IS SPECIFIC FOR THE WESTERN CAMPUS
(PLEASE, READ A DIFFERENT CIRCULAR FOR MAIN CAMPUS DETAILS)*

CATEGORY A: SUMMARY FOR ALL CONTINUING STUDENTS AND FRESHERS

SN	ACTIVITY	DATE	VENUE	RESPONSIBLE PERSONS
1.	Covid-19 Taskforce Meeting	Thursday, 28 th October, 2021	KIUTH Doctor's Common Room	Covid-19 Taskforce
2.	Reporting of continuing students	Monday, 01 st November, 2021	Hostels at KIU WC and Teaching Sites	Campus Admin/Dean of Students/Wardens
3.	Re-training of Continuing Students and Updates on Covid-19 SOPs Prevention Measures	Tuesday, 02 nd November, 2021	KIU Main Hall/Teaching Sites	Covid-19 Taskforce
4.	Registration with Faculty/School Begins	Wednesday, 03 rd November, 2021	Faculties and Schools	Faculty Deans/Administrators
5.	Commencement of physical classes and practicals	Thursday, 04 th November, 2021	Faculties and Schools	Deans/HoDs/TLCs
6.	April Intake 2021 Students	04 th October, 2021 to 29 th January, 2022	Faculties and Schools	Deans/HoDs/TLCs
7.	Registration with Faculty/School Ends	Friday, 05 th November, 2021	Faculties and Schools	Faculty Deans/Administrators
8.	Workshop Training (Engineering Students)	14 th /11/2021- 28 th /11/2021	Engineering Laboratories	Deans/HoDs/TLCs
9.	Reporting of New students (Freshers) EXCEPT Certificate & Diploma in Nursing students whose dates will be communicated by UNMEB.	Saturday, 20 th November, 2021	Hostels at KIU WC and Teaching Sites	Campus Admin/Dean of Students/Wardens
10.	Freshers Orientation & Registration with Departments, Faculties/Schools	Monday, 22 nd to 29 th November, 2021	Faculties and Schools	Admissions Officers, Faculty Deans/Administrators, ICT

11.	Staggered Mop-up Lectures (Phase 1) for Continuing students	01 st /11/2021-07 th /11/2021 and 08 th /11/2021 - 12 th /11/2021	Faculties and Schools	Deans/HoDs/TLCs
12.	Continuous Assessment Tests (CATs) for Continuing students	08 th /11/2021-12 th /11/2021 and 15 th /11/2021-19 th /11/2021	Faculties and Schools	DAA/Deans/HoDs/DECs
13.	Staggered Mop-up Lectures (Phase 2) Continuing students	15 th /11/2021-24 th /11/2021 and 22 nd /11/2021-30 th /11/2021	Faculties and Schools	Deans/HoDs/TLCs
12.	Commencement of End of Semester Examinations (ESEs) for Continuing students	06 th /12/2021-12 th /12/2021 and 13 th /12/2021-19 th /12/2021	Faculties and Schools	DAA/Deans/HoDs/DECs
13.	Semester Closes for ALL students	Saturday, 20 th /12/2021		

NOTE: Details regarding the activities for both Continuing students and Freshers now follow in the showed subsequent Tables.

Please read the next page.....

**CATEGORY B: STAGGERED PHYSICAL (face-to-face) SESSIONS FOR CONTINUING STUDENTS
IN THE SCHOOLS & FACULTIES OF; POSTGRADUATE STUDIES, ALLIED HEALTH SCIENCES,
NURSING, PHARMACY, BIOMEDICAL SCIENCES, EDUCATION, SCIENCE & TECHNOLOGY,
ENGINEERING, BUSINESS & MANAGEMENT**

SN	School/Faculty	Mop-up Lectures (Phase 1)	CATs	Mop-up Lectures (Phase 2)	ESE
1.	Faculty of Education	01 th /11/2021	08 th /11/2	15 th /11/2021 to	06 th /12/2021 to
2.	School of Engineering & Applied Sciences	to	021 to	24 th /11/2021	12 th /12/2021
3.	Faculty of Science & Technology	07 th /11/2021	12 th /11/2		
4.	Directorate of Higher Degrees & Research Postgraduate		021		
5.	Faculty of Business & Management	08 th /11/2021	15 th /11/2	22 nd /11/2021 to	13 th /12/2021 to
6.	School of Allied Health Sciences (ALL groups EXCEPT DCM 3.2)	to	021 to	30 th /11/2021	19 th /12/2021
7.	Faculty of Biomedical Sciences	12 th /11/2021	19 th /11/2		
8.	School of Pharmacy		021		
			N/A		
9.	School of Nursing (BNS)	N/A	N/A	N/A	06 th /12/2021 to 12 th /12/2021

NOTE: DCM 3.2 who are currently doing Senior Clerkship (Clinical Rotations) will have their CATs at the Teaching Sites on **06th/12/2021 to 10th/12/2021** and ESE on **10th/01/2022 to 14th/01/2022**.

CATEGORY C: CERTIFICATE AND DIPLOMA IN NURSING AND MIDWIFERY PROGRAMMES

- Cohort 1: Certificate and Diploma in Nursing and Midwifery (1.1 Certificate & Diploma Direct)** will do their **Theory National Exams** from 08th/11/2021 to 12th-11-2021.
- Cohort 2: Certificate and Diploma in Nursing and Midwifery (1.2, 2.1, 2.2 and 3.1)** will be in the field for **Practical Training/Field attachment** for a period of two (2) months (November-December 2021).
- Further clarifications regarding this guidance for students of Nursing and Midwifery students may be obtained from the Dean, School of Nursing Sciences.

Please read the next page.....

CATEGORY D: FACULTY OF CLINICAL MEDICINE AND DENTISTRY

Students out on Clinical Rotations									
		5 YEAR SEM 2	5 YEAR SEM 1	4 YEAR SEM 2	4 YEAR SEM 1	3 YEAR SEM 2	3 YEAR SEM 1	2 YEAR SEM 2	
		H/J-M/S/O/P	JINJA, FORT	JINJA. KIU	MUBENDE	KIRYANDONGO	KIU-TH	KIU-TH	KIU (Pathology class)
		FORT - O/P	HOIMA						
		153 Series	161/162 series	163 series	171/172 series	173 series	181/182 series	183 series	191/192 series
2021	Week	students-292	Students- 212	Students- 200	Students- 163	Students- 229	Students-100	Students- 257	Students-221
		SENIORS	SENIORS	SPECIALS	JUNIOR 2	JUNIOR 1	JUNIOR 1	PATHOLOGY	
1st Nov	12th			ENT/Anaes		M/S/O/P	M/S/O/P	M/S/O/P	IMMUNO,HAEM
8th Nov	13th			Derm/Opth					PHARM, EPID,
15th Nov	14th			Dent/Rad/PSY	M/S/O/P				PATHO, MICRO
22nd Nov	15th		ERA						CHEM ,HISTO
29th Nov	16th		M/S/O/P						
6th Dec	17th				REVISION				
13th Dec	18th			ERA	ERA M/S/O/P/COB				CAT
20th Dec	19th								
27th Dec	20th		CHRISTMAS		BREAK				
3rd Jan 2022	21st				REVISION	ERA	ERA	ERA	
10th Jan	22nd			ESE	ESE M/S/O/P/COB				
17th Jan	23rd		ERA						
24th Jan			REVISION				M/S/O/P	M/S/O/P	
31st Jan			WR/CLIN						REVISION

7th Feb			M/S/O/P						ESE
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CATEGORY E: POSTGRADUATE FRESHERS

S/N	Activity	From	To
1.	Reporting	20 th Nov, 2021	22 nd Nov, 2021
2.	Orientation, Registration with various University Departments, Covid-19 Testing and Vaccination	22 nd Nov, 2021	28 th Nov, 2021
3.	Face to Face lectures	29 th Nov, 2021	19 th Dec, 2021
4.	Christmas break	20 th Dec, 2021	02 nd Jan, 2022
5.	Face to Face lectures	05 th Jan, 2022	30 th Jan, 2022
6.	CATs	31 st Jan, 2022	06 th Feb, 2022
7.	Face to Face lectures	07 th Feb, 2022	27 th March, 2022
8.	End of Semester Examinations	28 th March, 2022	10 th April, 2022

CATEGORY F: UNDERGRADUATE FRESHERS

S/N	Activity	From	To
1.	Reporting	20 th Nov, 2021	22 nd Nov, 2021
2.	Orientation, Registration with various University Departments, Covid-19 Testing and Vaccination	22 nd Nov, 2021	28 th Nov, 2021
3.	Face to Face lectures	29 th Nov, 2021	19 th Dec, 2021
4.	Christmas break	20 th Dec, 2021	02 nd Jan, 2022
5.	Face to Face lectures	05 th Jan, 2022	30 th Jan, 2022

6.	CATs	31 st Jan, 2022	06 th Feb, 2022
7.	Face to Face lectures	07 th Feb, 2022	27 th March, 2022
8.	End of Semester Examinations	28 th March, 2022	10 th April, 2022

CATEGORY G: IN-SERVICE PROGRAM

	Activities	From	To	Students category
S/N	SESSION ONE			
1.	Reporting and registration of all the in-service students	01 st Nov, 2021		All In-service groups
2.	Face to face sessions	02 nd Nov 2021	04 th Nov, 2021	All In-service groups
3.	End of Session ONE Examinations	15 th Nov 2021	23 rd Nov, 2021	All In-service groups
	SESSION TWO			
1.	In-service Report back for Session TWO	28 th Nov, 2021		All In-service groups
2.	Face to face sessions	29 th Nov 2021	12 th Dec, 2021	All In-service groups
3.	End of Session TWO Examinations	13 th Dec 2021	19 th Dec 2021	All In-service groups

Please read the next page.....

CATEGORY H: APRIL INTAKE 2021 STUDENTS (04th Oct, 2021 to 29th Jan, 2022)

S/N	Activity	From	To
1.	Start of Lectures	04 th Oct, 2021	07 th Nov, 2021
2.	CATs	08 th Nov, 2021	14 th Nov, 2021
3.	Lectures continue	15 th Nov, 2021	19 th Dec, 2021
4.	Christmas break	20 th Dec, 2021	02 nd Jan, 2022
5.	Lectures continue	03 rd Jan, 2022	16 th Jan, 2022
6.	End of Semester Examinations	17 th Jan, 2022	29 th Jan, 2022

In case of any clarifications or assistance, please contact the appropriate Faculties and Schools at the Western Campus.

Thank you.

Yours sincerely,



Prof. M. Mpezamihigo
VICE CHANCELLOR